

LOGIN

[Register Here](#)
[Forgot Password](#)

Step 1:

Access portal.olympiatrust.com and click **LOGIN** to your Olympia Trust Company Client web portal.

If you haven't created your portal account, please contact our Client Support Team.

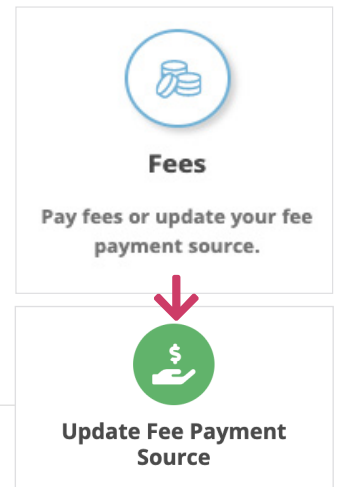
Step 2:

Select **Online Transactions** from the side bar menu.

- 🏠 Accounts
- 📄 Online Transactions
- 📁 Forms And Resources
- 👤 Contact

Step 3:

Select **Fees** → **Update Fee Payment Source**.



Bank Account			
Description	Account Number	Payment Option	Bank Account #
TFSA	12345	All Fees	1234567

EDIT

Step 4:

Click to **EDIT** the self-directed account(s) you wish to update the fee payment details for.

Step 5:

Complete the fee payment specific details including:

Bank Account: Update bank branch, institution and account details.

or

Credit Card: Update card number and expiry details.

Your Fee Payment Source must be a Canadian Bank Account or VISA / MasterCard.

Fee Payment Method
 Credit Card

Card Holder First Name

Card Holder Last Name

Credit Card Number

Expiry Date

Step 6:

Click SIGN DOCUMENT to sign the *Fee Payment Authorization form*.

< Back
I understand this is a legal representation of my signature.
INSERT

You're done!

For more information go to www.olympiaonline.ca



Portal Account Upgrade is available on both Web Portal and Mobile App!